



Lea's ~ Peace of Mind Event Planning
"Giving you the Peace of Mind you deserve!"

Proudly serving The Greater Bay Area.
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** We offer an "Eco-Chic" package for every event, for those of you striving for environmentally conscious events.

About me

I have had the pleasure of not only planning my own wedding but have helped plan Weddings, Celebrations, Showers, Charity events, Fundraisers and even Funerals for over 15 years. Weather it is an assemblage of 10, 20 or 2000 people unflappably delivering beautiful, elegant and chic occasions is my passion. I have been interested in starting my own event planning business since 1997. With almost 15 years of experience event planning I am now inspired to start my own business. The driving force is the feedback I have continuously received over the last 15 years from family, friends, community members and even some complete strangers. In addition to the positive feedback, I not only feel obliged but also supported in my new career.

Events

Coordinating the best Venue, Caterer, Photographer, Videographer, DJ, Decorator, and Florist the industry has to offer for your budget. Assistance with picking out attire, invitations, centerpieces and any other special additions that will help make your event as unique and special as you are.

*Destination
Event*

We can help you plan the perfect Destination event. Whether you are planning an vent in the Caribbean, Europe, North America, or want a unique way of getting married such as, in a helicopter, at the bottom of a ski slope or while bungee jumping, we help plan your special and unique event.

*Occasions we
specializes in*

- Anniversaries
- Birthday Parties
- Baptisms
- Bar/Bat Mitzvahs
- Bridal Showers
- Baby Showers
- Engagement Parties
- Corporate Events
- Holiday Parties
- Charity Events
- Fundraisers

Consultation

I am happy to offer a 90 minute (no obligation) free initial meeting. I will sit down with you and discuss what you envision for your special day. We will take the time to get to know you and establish a professional and open relationship. To book an appointment for your free initial meeting, please call or email me.

Hourly

The Hourly Consultation is designed for someone planning their own event but require assistance in certain aspects of the event planning.

- Vendor Recommendations
- Decor inspirations
- Event Etiquette
- Invitation etiquette and design
- Budget Management
- Event Time-lines
- Cultural Traditions

*Day of/ Month
of Coordination*

- The day of/Month of Coordination is designed for those who have planned their perfect day, and would like someone to finalize all the last details. From getting ready, till the time the perfect night ends; We will be there to assist you every step of the way.
- We will help orchestrate the rehearsal and assist the event attendees. We will assist in getting ready and staying within the time-line. *We* will make sure that all vendors are on schedule the day of the event, and also ensure that the venue setup is exactly the way the you had envisioned. In addition, we will handle any issues or problems that may arise throughout the day, so that you can have a stress free and memorable event.
- We will meet with you a month before your special day and review all the vendor contracts that have been signed, as well as discuss all the plans that have been made. We will gain a real understating of your vision for your day and will execute your vision flawlessly and with less stress on you.

*Full Event
Coordination*

Full Event Coordination is designed for those who lead busy lives and would like someone to assist them in planning their entire event. We will work with you at every stage of the planning process. We will recommend and assist in the selection of vendors and attend all appointments. We will prepare and maintain a full event schedule and assist in managing your budget. Creative ideas will be given in decor and theme design that will reflect the personality and uniqueness of your event. Furthermore, we will help you in creating a flawless and timeless event that you and your guests can enjoy for years to come.

