KCC SUMMER CAMP 2013
STARTING MARCH 11th
FREQUENTLY ASKED QUESTIONS

BIG NEWS: FIRST TIME EVER - REGISTER FOR KCC SUMMER CAMP ON-LINE

For Families Paying with Credit Card

If paying by check or cash, come into the KCC Office to Register

It has been a long time coming and KCC has worked hard to make on-line registration and payment with credit card available to families registering for summer camp 2013. In the comfort of your home, sipping your coffee, register for KCC Summer Camp!

Q: How do I begin the online registration process?

A: Go to WWW.AboutKensington.Com. Or WWW.KensingtonCommunityCouncil.Org. Either link takes you to the KCC Summer Camp Registration page. Click on the "info" icon to see details for each week, the specialty teachers and field trips.

Q: How do I establish an online account?

A: Before registering for any summer camp weeks online, you must establish an online registration account.

This is how you create an online registration account:

1) Click on the "New Account" button.

2) 2) Fill out the form for New Account Request completely, including birth date,

cell phone numbers, address and email address. Add other members in your family. Enter in each child's age and grade they will be entering in the Fall of 2013. Click SAVE.

The final step before your account is complete, the system will prompt you to fill out medical information, emergency contact and person authorized to pick up your child at the end of camp. Click SAVE.

Once you have an online registration account, you will have the opportunity to add family members and update or change information as necessary.

Q: How do I register online for an activity?

A: Once your account has been established, registration for summer camp week is easy:

1) Select the week that you would like to enroll in. Clicking the "info" will show you a detailed description of the summer camp week's planned activity.

2) Click the "Register" button.

3) Click on the child/children you want to enroll into camp. From this screen you can begin checkout or add additional weeks.

4) Proceed to your Checkout Shopping Cart by clicking the Begin Checkout.

5) Review and accept Cancellation and Refund Policy and Liability Waiver.

6) Click "Continue" to proceed with payment. You will be prompted that you are entering a secure site. Click "Yes". Enter your credit card information on the Payment Information Page. Click "Continue". This system accepts Visa, Mastercard and Discover. If you are paying by check or cash, register and pay at the KCC Office.

Please Note: The name and address must match those that are on file with your credit company. If the address shown is not your credit card billing address, click on the "My Account" button and change your residential address to match your credit card billing address.

7) Print your receipt for the online registration or email it to you for your records. Once your payment has been approved, your receipt will display.

Q: How many accounts should each family have?
    A: Each family creates one account. Create the account in the name of a Head of Household and then add all family member names to the account.

Q: How do I add Family Members to My Account?
    A: You may add as many members into your account as necessary.

Q: Can I view activities without registering?
    A: Yes, You can browse through the activities without registering.

Q: Can I view my transaction history and print out my past receipts online?
    A: Yes, from "My Account".

Q: How can I view a schedule of my family's upcoming scheduled activities?
    A: Yes, each family can view scheduled future activities from "My Account".